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**NEED HELP?**

**CONTACT US:**

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**or CHAT**

**NAVIGATING BARRIERS TO REENTRY**

**Opening Doors To Success**

**HOW TO FIND AND EXPUNGE YOUR CRIMINAL RECORDS**

1. Go to the **Maryland Judiciary Case Search** website:

 **http://casesearch.courts.state.md.us/casesearch//inquiry-index.jsp**

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2. Read the **Disclaimer** box then check

 **I have read, understand and agree to the terms, conditions, and limitations noted above**

3. Click on **"Continue"**  You will be taken to the Case Search Criteria page

**The Case Search Criteria Page looks like this:**



4. Fill in Search Box **- Last Name, First Name, Middle Name**

5. Case Type - Choose **"All Case Types"**

6. Court System - Choose **"Both Circuit and District"**

7. County - Leave the Default **- "All"**

8. Filing Date - In this field, put in a large range of dates to make sure you capture all your records. For instance: **From: "1/1/1990" To: today's date**

9. Click on **"Search"** and you will be taken to the records page

**Record Search Page**



This is the Case Number - you will need this number to file your expungement

10. Find your records. Using **date of birth** is helpful, also checking for correct address if there are multiple records with the same name.

11. Click on the **Case Number** once you have located your record

12. The court record will open up. You will only be able to open one court record at a time.

13. Make a copy of each court record so that you can review them for expungement eligibility.

14. If you do not have access to a printer. **Write down the Case Number** for each of your court records.

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The Disposition of the case will determine eligibility for expungement

**Dispositon of the case - the outcome**

Description of charges

Defendant's Plea - This may say Not Guilty - This is not the outcome.

Defendant Identification --make sure this is your record.

This is the Court where the Expungement needs to be filed

**WHAT RECORDS CAN EASILY BE EXPUNGED?**

* Records with only one charge and
* A Dispositon (outcome of case) of the following
	+ Not Guilty
* Nolle Prosequi - the prosecuter decided not to prosecute
* Stet (when a case becomes inactive; applies if no action was taken on your case for more than 3 years)
* Probation Before Judgment - PBJ ( applies if no action was taken on your case for more than 3 years
* Release Without Charge (RWOC)

IF YOU HAVE ELIGIBLE RECORDS - GO TO:

**https://www.mdexpungement.com/**